

Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska
April 1, 2013

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner’s Room, 229 East D Street, Trenton, Nebraska on the 1st, day of April, 2013 commencing at 9:00 o’clock a.m. Present were Chair Scott McDonald, Commissioners Ronald Wertz and Paul Nichols and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Notice of this meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chair McDonald called the meeting to order at 9:00 a.m. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was being held.

Member McDonald moved to approve the consent calendar consisting of the following items: 1. Approval of April 1st, 2013 agenda; 2. Approval of the March 18th, 2013 meeting minutes. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion: Wertz, McDonald and Nichols. Motion carried.

Member McDonald moved to approve the following claims. Member Nichols seconded the motion and after consideration the following members voted in favor of said motion: Wertz, McDonald and Nichols. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$ 4,628.60
American Institutional Supply, jail supply -----	\$ 579.49
Ameritas Life Ins., retirement -----	\$ 697.62
Tess Brown, witness fee -----	\$ 20.00
Capital Business System, lease -----	\$ 129.00
Clerk Dist. Court, adv. costs -----	\$ 32.00
Dash Medical Gloves, supply -----	\$ 65.90
Dell Marketing, new equipment -----	\$ 1,168.90
Dr. Drain Rescue, repair -----	\$ 106.00
Eisenhart Law Office, ct. appt. atty. -----	\$ 2,828.50
Farmers State Bank, FICA/OASI/Fed. -----	\$ 1,484.89
Great Plains Comm., service -----	\$ 1,050.62
Hitchcock Co. Clerk, record Lis Pendens -----	\$ 22.00
LECC, registration -----	\$ 100.00
Mid-American Research, supply -----	\$ 243.39
MIPS, Inc., data process. -----	\$ 130.32
NE Dept. Rev., state tax -----	\$ 164.55
Paul Nichols, mileage -----	\$ 281.94
Nick’s Distributing, supply -----	\$ 84.74
Margaret Pollmann, mileage -----	\$ 99.55
Postmaster, postage -----	\$ 1,000.00
Quality Inn & Suites, lodging -----	\$ 154.00



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Schmick's Market, supply -----	\$ 960.08
SW Public Power, utility -----	\$ 34.37
T&J Repair, repair -----	\$ 36.81
Top Office Products, lease/supply -----	\$ 1,199.89
Trenton Medical Clinic, inmate care -----	\$ 178.25
Verizon Wireless, service -----	\$ 301.15
Wagner Ford, repair -----	\$ 122.00
Walmart, supply -----	\$ 733.96
Ron Wertz, mileage -----	\$ 285.33
Ryan Wilcox, public defender -----	\$ 1,479.83

ROAD FUND:

Road Fund Payroll -----	\$ 5,714.04
Ameritas Life Ins., retirement -----	\$ 787.62
Phillip Dixon, hwy. supt. -----	\$ 725.00
Farmers State Bank, FICA/OASI/Fed. -----	\$ 1,385.89
Fastenal Industrial, tools -----	\$ 241.81
Great Plains Comm., service -----	\$ 170.00
Larry Hubl, reimb. supply -----	\$ 36.86
Husker Steel, culverts -----	\$ 5,894.33
Jerry's Trash Hauling, service -----	\$ 80.00
John Deere Financial, grader pmt. -----	\$ 8,039.40
Lakeside Sand & Gravel, gravel -----	\$ 1,927.65
Mentzer Oil Co., fuel -----	\$ 3,351.00
NE Dept. Rev., state tax -----	\$ 121.65
Orscheln Farm & Home, tools -----	\$ 11.08
Retriever LLC, blades -----	\$ 1,309.50
Sensel Welding & Repair, supply -----	\$ 28.00
Snell Services, repair -----	\$ 260.00
Titan Machinery, same -----	\$ 1,361.52
Village of Culbertson, utility -----	\$ 2.70
Village of Stratton, same -----	\$ 142.61
Western Tire Co., repair -----	\$ 378.73

INSTITUTIONS FUND:

Region II Human Services, assessment -----	\$ 2,126.87
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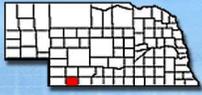
NOXIOUS WEED FUND:

Weed Fund Payroll -----	\$ 868.05
Ameritas Life Ins., retirement -----	\$ 123.03
Farmers State Bank, FICA/OASI/Fed. -----	\$ 237.18
Great Plains Comm., service -----	\$ 49.72
NE Dept. Rev., state tax -----	\$ 22.82

911 EMERGENCY SERVICES FUND:

Great Plains Comm., service -----	\$ 612.48
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Member McDonald moved to approve the application to Occupy County Road Right of Way of Harold Potthoff for an underground electric line located in the NW¼ of Section 9 to NE¼ of Section 8 in Township 2,



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Range 34. Member Wertz seconded the motion and after consideration, the following members voted in favor of said motion. McDonald, Wertz and Nichols. Motion carried.

Member Nichols moved to approve the application to Occupy County Road Right of Way of Wilcox Well Drilling for an underground water line located in the NE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 12 Township 3, Range 32. Member Wertz seconded the motion and after consideration, the following members voted in favor of said motion. McDonald, Wertz and Nichols. Motion carried.

Member McDonald moved to approve the application to Occupy County Road Right of Way of Robert Forch for an underground water line located in Section 26 Township 3, Range 35. Member Wertz seconded the motion and after consideration, the following members voted in favor of said motion. McDonald, Wertz and Nichols. Motion carried.

Board acknowledged receipt of surplus property affidavit filed by County Assessor.

Phillip Jensen and Bill Neely with Great Plains Communications presented a proposal for courthouse internet service. Clerk to survey all officials as to how many internet connections are required for each office, whether or not any of said connections are specifically dedicated to any type of state sponsored application and each employees current email address. Mr. Neely will inspect wiring configurations within the court house. This item will be placed on the April 15th, 2013 agenda for further consideration.

Highway Superintendent Phillip Dixon joined the meeting and board reviewed the National and State Functional Classification Systems Map.

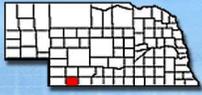
Member Nichols moved to approve the classifications of roads within Hitchcock County as set out on the National and State Functional Classification Systems Maps and to direct Chair to execute the same. Member McDonald seconded the motion and after consideration the following members voted in favor of said motion: Wertz, Nichols and McDonald. Motion carried.

Superintendent Dixon advised as to needed bridge posting changes on structure #C004404515. Bridge inspections were also discussed.

The Sheriff's 1st quarter 2013 report was on file.

Daylene Bennett representing First American Title Insurance Company joined the meeting and advised as to a title issue relating to a property described as thirteen and thirty two hundredths acres of land on the east side of the NE $\frac{1}{4}$ of Section 4, Township 1 North, Range 34 and recorded in Deed Book 32 Page 520. Ms. Bennett explained that the county purchased said property in 1919 for county road purposes and that the 13 acres had been included in the NE $\frac{1}{4}$ through numerous ownership transfers. Chair McDonald advised that no road was ever built but that the county could use said tract as a dirt supply for other projects. Ms. Bennett inquired if the county would be willing to quitclaim the 13 acres to the adjacent owner. Attorney Garner advised that it would be necessary to offer said tract for sale to the public. Deputy Assessor Cindy McCorkle advised as to the tax refund process and that the 2012 taxes on the 13 acres had been removed from the tax statement on parcel #440033608.

County Attorney advised that the title commitment had been received on the Clapp to County real estate purchase and discussion was held on the same. Closing is scheduled for May 20th, 2013.



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Motion by Wertz to appoint the following persons to the Hitchcock County Visitors Committee: Four year terms: Janet Felt, Carol Schlegel, and Valerie Rogers (hotel industry representative); Two (2) year terms: John Leahy (hotel industry representative) and Jessica McKinney. Member McDonald seconded the motion and after consideration the following members voted in favor of said motion: Wertz, Nichols, McDonald. Motion carried.

Attorney Garner advised as to contract with Farmers State Bank for auto deposit of payroll funds.

Motion by McDonald to enter into the ODFI/Originator Agreement by and between Hitchcock County and Farmers State Bank, Maywood, Trenton & Big Springs for direct deposit of payroll funds. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion: Wertz, Nichols, McDonald. Motion carried.

Attorney Garner reviewed the Mail Finance, A Neopost USA Company lease contract relating to postage meter and discussion was held on the same. This item will be placed on the April 15th agenda.

Discussion was held on paddle scraper bids and possible lease options.

Custodian Keller advised as to needed repair of courtyard lamps, main restrooms in the courthouse and concrete on the north side of the courthouse. A quote from Samway Floor Covering for carpet in assessor's office was reviewed. Discussion held on other carpet replacement projects. Ms. Keller advised that funding for the assessor's carpet project may be available in this budget year. Board directed Ms. Keller to obtain quotes on the other projects for consideration in the 2013/2014 budget year.

Board acknowledged receipt of State of Nebraska, Department of Economic Development regarding compliance monitoring on CDBG #10-HO-3065 pertaining to the housing program.

Attorney Garner advised as to the letter from Nebraska Real Property Appraiser Board regarding properly credentialed appraisers. Attorney Garner stated that Assessor McDonald has indicated that she has talked with John Pritchard of Pritchard & Abbott, Inc. and that Mr. Pritchard has advised that they have qualified appraisers and will supply the appropriate documentation.

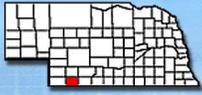
Attorney Garner provided a copy of 3-12-13 from State of Nebraska, Department of Revenue, Ruth Sorensen, Property Tax Administrator to each board member along with copies of statutes regarding collection of delinquent accounts by the State of Nebraska and withholding of state funding as cited by Ms. Sorensen. Discussion was held on LB55. Mr. Garner advised as to recent contacts with Larry Dix, NACO Executive Director and Tax Commissioner Douglas Ewald regarding withholding state funding, specifically homestead exemption funds.

The Treasurer was in receipt of \$1.00 from Vonnage Tax Acct. for 911 surcharges, credited to the 911 Emergency Services Fund; \$2,373.14 from Phelps Co. for expenditure reimbursement of emergency management fees, and \$126.88 from Central Crude for Oil Production, both credited to the General Fund.

Member McDonald moved to adjourn and to meet for the next regular meeting on Monday, April 15th, 2013 at 9:00 a.m. Member Nichols seconded the motion and the roll was called with the following members voting in favor of said motion: Wertz, Nichols, and McDonald. Motion carried.

ATTEST:

Scott McDonald, Chair



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Margaret M. Pollmann, County Clerk