

Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska
June 15th, 2015

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner's Room, 229 East D Street, Trenton, Nebraska on Monday, the 15th, day of June, 2015 commencing at 9:00 o'clock a.m. Present were Chair Scott McDonald, Commissioners Paul Nichols and Ron Wertz and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County's website www.hitchcockcounty.ne.gov. Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Member Nichols moved to approve the consent calendar consisting of the following items: 1. Approval of June 15th, 2015 agenda; 2. Approval of the June 1st, 2015 meeting minutes. Member McDonald seconded the motion and after consideration the following members voted in favor of said motion: Nichols, Wertz, and McDonald. Motion carried.

Attorney Garner joined the meeting. Discussion held on State of Nebraska Department of Revenue Property Assessment Division Invoice #938957.

Member Nichols offered Resolution #15-9 and moved for its' adoption. Member Wertz seconded the motion, and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz, Nichols, and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION 15-9

WHEREAS, it appears from the records of the office of the Hitchcock County Clerk, that the Hitchcock County Veteran's Service Officer function within the General Fund does not have sufficient budget authority to meet current expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF HITCHCOCK COUNTY, NEBRASKA:

That the Hitchcock County Veteran's Service Officer function is hereby authorized to increase its budget authority by Twenty-five Dollars and 01/100 (\$25.01) and that said authority shall be transferred from the Hitchcock County Clerk Function within the General Fund Budget.

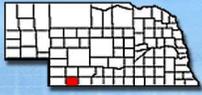
PASSED AND APPROVED on this 15th day of June, 2015.

VOTING FOR THE MOTION: Scott McDonald, Paul Nichols and Ron Wertz

ABSTAINING: None

VOTING AGAINST THE MOTION: None

ABSENT:



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The Resolution is hereby adopted.

Scott McDonald, Chair

ATTEST:

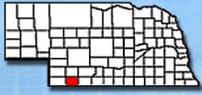
Margaret M. Pollmann, County Clerk

SEAL

Member Wertz moved to approve the following claims. Member Nichols seconded the motion and after consideration, the following members voted in favor of said motion: McDonald, Wertz and Nichols. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$39,187.32
AFLAC, suppl. ins. -----	\$ 1,171.87
Ameritas Life Ins., vision ins. -----	\$ 212.48
AS Central Finance, data process. -----	\$ 220.60
BC&BS, dental ins. -----	\$ 1,183.70
BC&BS, health ins. -----	\$ 19,716.60
Capital Business Systems, copier lease -----	\$ 518.24
Centec Cast Metal Products, grave markers -----	\$ 152.60
Clinch Enterprises, supply -----	\$ 1,540.54
Colfer, Wood, Lyons & Wood, ct. appt. counsel -----	\$ 380.00
Colonial Life & Accident, life ins. -----	\$ 352.76
Comfort Inn, lodging -----	\$ 249.00
Community First Bank, FICA/OASI/Fed. -----	\$ 12,483.25
Community Hospital, blood tests -----	\$ 290.00
Walmart, supplies -----	\$ 46.30
Kimberly Cook, mileage/communications -----	\$ 115.25
Barry Corder, mileage -----	\$ 50.60
Creative Product Sourcing Inc – DARE, supply -----	\$ 1,252.72
D&L Pest Control, service -----	\$ 49.00
Dell Marketing, supply -----	\$ 225.47
Eakes Office Solutions, supply/furniture -----	\$ 4,190.34
Eisenhart & Farquhar PC LLO, ct. appt. counsel -----	\$ 130.00
Farmers Coop, fuel/supply -----	\$ 752.07
Nancy Frecks, mileage/communications -----	\$ 100.68
D. Eugene Garner, mileage/equipment/meals -----	\$ 322.61
GIS Workshop, subscription/contract -----	\$ 9,600.00
Hitchcock Co. Court, costs -----	\$ 34.00
Todd Hovey, blood draw -----	\$ 125.00
K-C Motor & Electric, supply -----	\$ 525.60
Martha Keller, mileage -----	\$ 9.20
Madison National Life, life ins. -----	\$ 86.26
McCook Daily Gazette, publication -----	\$ 16.80
McCooknet Internet Service, service -----	\$ 8.00
Scott McDonald, mileage -----	\$ 257.03



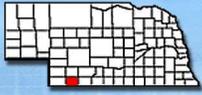
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Mid-American Benefits, admin. fee -----	\$ 157.50
Midwest Special Services, prisoner transport -----	\$ 348.30
MIPS, Inc., data process -----	\$ 1,887.66
NACO, registration -----	\$ 100.00
NE Assoc. of Co. Assessors, dues -----	\$ 50.00
NE Assoc. of Co. Officials, same -----	\$ 1,209.51
NE Dept. Rev., state tax -----	\$ 1,511.80
New York Life, life ins. -----	\$ 75.00
Paul Nichols, mileage -----	\$ 272.55
NIRMA, auto/work comp/general liability/E&O ins. -----	\$ 34,572.00
Peckham Dental Clinic, prisoner services -----	\$ 80.00
Prairie States Comm., security system installment -----	\$ 3,090.75
Quill Corp., supply/furniture -----	\$ 864.00
Redfield & Co., supply -----	\$ 306.71
Retirement Plans Division Ameritas, retirement -----	\$ 6,658.68
Trails West Texaco, supply/meals -----	\$ 61.36
Samway Floor Covering & Furniture, repair -----	\$ 3,913.80
Schmick's Market, supply -----	\$ 1,003.31
Scoop Media, publications -----	\$ 264.23
Ashley K. Spahn, ct. appt. counsel -----	\$ 1,795.81
The Thompson Co., supply -----	\$ 641.42
Top Office Products, supply/furniture -----	\$ 10,674.79
Trenton Postmaster, box rent -----	\$ 68.00
U-Save Pharmacy, inmate prescript. -----	\$ 62.57
US Bank, phone -----	\$ 210.98
Village of Trenton, utility -----	\$ 1,402.13
Volz, Inc., filters -----	\$ 410.40
Ron Wertz, mileage -----	\$ 291.53
Wireless Inet, service -----	\$ 84.45
State of NE, Dept. of Rev. Property Assess. Div., 3 rd Qtr. 14/15 reimb.----	\$ 478.00

ROAD FUND:

Road Fund Payroll -----	\$ 8,186.54
AFLAC, suppl. ins. -----	\$ 511.93
Ameritas Life Ins., vision ins. -----	\$ 68.32
BC & BS, dental ins. -----	\$ 217.42
BC & BS, health ins. -----	\$ 5,860.96
Brad's Sand & Gravel, gravel -----	\$ 578.24
C&K Distributors, supply -----	\$ 189.61
Colonial Life & Accident, life ins. -----	\$ 36.32
Community First Bank, FICA/OASI/Fed. -----	\$ 2,391.77
Phillip Dixon, hwy. supt. contract -----	\$ 725.00
Farmers Coop, repair/fuel/supply -----	\$ 896.42
Hitchcock Co. Treasurer, title fees -----	\$ 20.00
Husker Steel, culvert/headwall -----	\$ 11,850.20
JA Automotive, repair -----	\$ 7.09
Lakeside Sand & Gravel, gravel -----	\$ 44,272.50
League Builders Supply, supply -----	\$ 22.56
Madison National Life, life ins. -----	\$ 17.89



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Mentzer Oil Co., fuel -----	\$ 135.04
Mid-American Benefits, admin. fee -----	\$ 37.50
Midwest Sales & Service, supply -----	\$ 181.11
NE Dept. Rev., state tax -----	\$ 254.67
NE Machinery Co., repair -----	\$ 4,271.08
NIRMA, auto/work comp/general liability/E&O ins. -----	\$ 42,008.00
Oak Creek Engineering, engineering -----	\$ 1,950.00
Plains Equipment Group, supply -----	\$ 54.91
PowerPlan, JD Financial, repair -----	\$ 261.78
R&W Repair, fuel/supply -----	\$ 317.75
Retirement Plans Division Ameritas, retirement -----	\$ 1,171.76
Schamel's Auto Supply, repair/supply -----	\$ 112.66
Sign Dezign, vinyl -----	\$ 80.00
SW Fertilizer, supply -----	\$ 443.40
Stratton Auto Parts, repair -----	\$ 11.99
The Railroad Yard, culvert -----	\$ 14,455.00
Tri-State Fire Extinguisher Service, inspection -----	\$ 786.50
Village of Culbertson, utility/rental/water-----	\$ 137.00
Village of Stratton, utility -----	\$ 95.70
Village of Trenton, same -----	\$ 125.78

911 EMERGENCY SERVICES FUND:

Geo Com, Inc., service -----	\$ 334.40
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E911 PSC FUND:

Geo Com., Inc., service -----	\$ 1,337.60
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Member McDonald moved to approve the claim of RW Welding in the amount of \$38.23 for supplies in the Road Fund. Member Nichols seconded the motion and after consideration, the following members voted in favor of the motion. McDonald and Nichols. Member Wertz abstained. Motion carried.

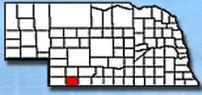
Member Nichols moved to approve the claim of Scott's Sinclair, LLC in the amount of \$331.80 for fuel in the Road Fund. Member Wertz seconded the motion and after consideration, the following members voted in favor of the motion. Wertz and Nichols. Member McDonald abstained. Motion carried.

Kathy Haase, Family Resource Center joined the meeting and updated the board on services offered. Mrs. Haase advised as to financial information. Board tentatively approved \$2,000 in budgeted funds for fiscal year 2015/2016.

Highway Superintendent Phillip Dixon advised as to a recent letter from the Department of Roads relating to withdraw of the Stratton SE Project BR-1350(1). This item will be placed on the July 6th meeting agenda.

Lance Harter with Oak Creek Engineering advised as to hydraulic studies on structures C004434325 and C004402605 and replacement plans for the same. Various other bridge projects were also discussed.

Member McDonald move to enter into an agreement with Oak Creek Engineering LLC for engineering services on Structure C004434325 located Northwest of Culbertson on Road #720. Member Nichols seconded the motion and after consideration the following members voted in favor of the motion. McDonald, Nichols and Wertz. Motion carried.



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Sheriff Bryan Leggott, Treasurer Linda Cook, Assessor Marlene Bedore, and Extension Educator Nancy Frecks joined the meeting for discussion on 2015/2016 salaries of chief deputies and other employees. Discussion held on lump sum increases as opposed to percentages.

Member McDonald moved to set chief deputy salaries for fiscal year 2015/2016 as follows: Sheriff, \$ 41,691.00; Treasurer, \$33,939.00, and Clerk, \$34,279.00. Member Wertz seconded the motion and after consideration the following members voted in favor of the motion: Nichols, Wertz and McDonald. Motion carried.

Member McDonald moved to approve a 2 ½% increase for fiscal year 2015/2016 for the employees listed on Exhibit "A" incorporated in these minutes. Member Nichols seconded the motion and after consideration the following members voted in favor of the motion. McDonald, Wertz and Nichols. Motion carried.

Member Wertz moved to direct chair to execute the letter of understanding with Daniel D. Miller, CPA, PC for 2015/2016 County budget preparation for the amount of \$2,500.00. Member Nichols seconded the motion and after consideration the following members voted in favor of the motion: Nichols, McDonald and Wertz. Motion carried.

Building Maintenance Manager Karen Wertz presented draft bid specifications for the restroom renovation/update project.

Assessor Marlene Bedore met with the board regarding the contract for commercial appraisal of Tax Valuation Inc. relating to large commercial properties within the county. Attorney Garner advised as to said contract and discussion was held on contract revisions. County Assessor and Attorney will discuss contract concerns with Tax Valuation Inc.

The board acknowledged receipt of a surplus property affidavit from County Attorney.

Member Nichols moved to adjourn and to meet for the next regular meeting on Monday, July 6th, 2015 at 9:00 a.m. Member McDonald seconded the motion and the roll was called with the following members voting in favor of said motion: Wertz, Nichols, and McDonald. Motion carried.

ATTEST:

Scott McDonald, Chair
Hitchcock County Board of Commissioners

Margaret M. Pollmann, County Clerk